



Delta Brac Housing
Finance Corporation Ltd.

Head Office:
Landmark Building (9th Floor)
12-14 Gulshan North C/A, Gulshan-2, Dhaka-1212
PABX: 09612 334455
Web: www.deltabrac.com
E-mail: dbh@deltabrac.com

NOTICE OF THE 24th ANNUAL GENERAL MEETING

Notice is hereby given that the **24th Annual General Meeting** of the Shareholders of the Company will be held on **March 29, 2020 (Sunday)** at 11.00 a.m. at 'Delta Life Conference Hall', Delta Life Tower (13th Floor), Plot # 37, Road # 90, Gulshan Circle-2, Dhaka-1212 to transact the following businesses:

1. Consideration and adoption of Directors' Report, Audited Financial Statements for the year ended December 31, 2019 and the Auditors' Report thereon.
2. Declaration of dividend for the year ended December 31, 2019.
3. Appointment/re-appointment of Directors.
4. (a) Appointment/ Re-appointment of statutory auditors and fixation of their remuneration;
(b) Appointment of a professional to provide the certificate on compliance on the Corporate Governance Code of BSEC for the year 2020, as well as fixation of their remuneration.

By order of the Board

Sd/-
Jashim Uddin, FCS
Company Secretary

March 12, 2020

Notes:

- a. Members whose name appeared on the Depository/Members Register as on "Record Date" i.e. March 11, 2020 are eligible to attend the Annual General Meeting (AGM) and receive dividend.
- b. Member(s) may appoint a proxy to attend and vote in his/her place by filling proxy form as per Article 89(i) of the Articles of Association. The proxy form, duly completed and stamped at Tk. 20.00, must be deposited at the office not later than 48 hours before the time scheduled for holding the meeting and in default, Form of Proxy will be treated as invalid.
- c. Link of the web address has been sent to the Shareholders to their respective e-mail addresses to download the Annual Report. Shareholders may also find the annual report in the Financial Report section of the Company's website: www.deltabrac.com.
- d. The concerned Merchant Banks and all Depository Participants (DPs) are requested to provide the soft/hard copies of the list of margin clients along with the bank details of the company to the following email address: sajed@deltabrac.com / share office of the Company for entitlement of dividend.
- e. The concerned Trustee Board of approved superannuation fund, pension fund, gratuity fund, recognize provident fund and workers participation fund are requested to provide us updated tax rebate certificate on or before **March 25, 2020** through mail/courier.